

**Lake City Council Proceedings**  
**Monday, April 1, 2024**  
**Amended Minutes on April 15, 2024 at 11:28AM**

The City Council of Lake City, Iowa met in regular session at 6:16pm with Mayor Schleisman presiding. The following Council members were present: Vogt (attended remotely via Google Meet), Wilson, Gorden, Daniel, and Bruns. CA Matthews, Chief of Police Schaffer, Community Building Manager Winter, Public Works Director Janssen, Dan Molini with MSA, and Lana Hucka and Virginia Sheffield with the Community Building Board also were in attendance.

**Consent Agenda:** Motion by Wilson and seconded by Daniel to approve the Consent Agenda consisting of the following: Agenda, Minutes: From the March 18, 2024 Regular Meeting, Minutes: From the Closed Session of Council on March 18, 2024, Minutes: From the Closed Session of Council on March 4, 2024, February 2024 Treasurer's Report, Sparky's One Stop Class B Retail Alcohol License, Summary List of Claims. All Ayes. Nays-None. MC.

**Public Hearing:** None.

**Citizens to Address the Council:** None.

**Council Agenda:**

Council had a brief discussion with Dan Molini with MSA via Google Meet regarding the Flow Monitoring project. Dan explained the importance of continuing the work on the project to ensure the city did not fall behind on the compliance schedule set by the Iowa DNR. Councilperson Vogt asked if this contract would provide for solar or Mid-American electricity and Dan indicated it would bring electricity out to the Lagoon. Dan indicated the city must complete all phases of the project by March 1, 2029. Dan indicated 1 year of flow data was needed at a minimum to ensure enough data was collected so they could rightsize the treatment plant to be built in phase 3. He indicated the total cost of the project would be \$8.4 million (all phases combined) and it is possible the city could qualify for up to 1.5 million in grants by breaking up the phases into several projects. The remaining approximately \$7 million could be financed by SRF loans for 20 to 30 years at an interest rate of about 2.68%. MSA indicated they believe SRF and CDBG are preferable over USDA loans.

**Councilperson Vogt requested the MSA contract presented before Council be modified to reflect the appropriate date.** Motioned by Vogt and seconded by Bruns to approve Resolution 2024-7: Resolution Approving The MSA Professional Service Agreement For The Flow Monitoring Project. Roll Call Vote: Ayes: Gorden, Wilson, Bruns, Vogt, Daniel. All Ayes. Nays-None. MC.

Troy Whipkey asked a question about pricing in the Community Building and Virginia Sheffield explained the new pricing structure for the Community Building. Motion by Bruns and seconded by Gorden to approve Resolution 2024-23: Resolution Approving The New Community Memorial Building Rules, Pricing Structure, And Policies For Building Use. Roll Call Vote. Ayes: Gorden, Wilson, Bruns, Vogt, Daniel. All Ayes. Nays-None. MC.

Motion by Vogt to approve the Theulen Fence Permit and seconded by Wilson. All Ayes. Nays-None. MC.

Brief discussion by Council regarding the property in question. Motioned by Daniel to approve the Seil Building Permit and seconded by Bruns. All Ayes. Nays-None. MC.

Motion by Gorden to approve the Green Fence Permit and seconded by Daniel. All Ayes. Nays-None. MC.

Motion by Daniel to approve the Gorden Driveway Permit and seconded by Bruns. Gorden abstained and the remaining Councilpersons voted aye. 4 Ayes. 1 Abstain. Nays-None. MC.

Community Building Manager Winter explained that the city has two accounts with Pepsi, one through the Community Building and one through the pool. She explained that it could save the city money if we had one account with the City Hall being the location where supplies for the pool and Community Building would be dropped off. She indicated that having a pop machine outside of the City Hall is how the city could cycle through excess inventory from the CB and pool. She mentioned in there past there were 3 pop machines around the Town Square and that there are none right now. Council indicated support for the proposal.

CA Matthews indicated it would take 2-3 years to generate enough road use tax funds to be able to fund the reconstruction of the existing street pavement on Illinois Street from Washington Street to North Street and the reconstruction of Madison Street from Illinois Street to Woodlawn Street (four total blocks), without utilizing debt. Public Works Director Janssen indicated they would try and patch up those roads to get a few more years of use out of them. Council indicated they wanted estimates on the patch cost before making a decision on whether to patch now or reconstruct the roads.

Motion by Bruns to approve Resolution 2024-21: Resolution Approving The Macke Truck Purchase Agreement and seconded by Daniel. Roll Call Vote. Ayes: Wilson, Daniel, Bruns, Gorden, Vogt. All Ayes. Nays-None. MC.

Council inquired how many bids were received for the mowing of Goins Park and the Cemetery. CA Matthews indicated only one bid was received.

Motion by Daniel to approve Resolution 2024-24: Resolution To Approve A Bid For The 2024 Goins Park And Cemetery Mowing Contract and seconded by Wilson. Roll Call Vote. Ayes: Wilson, Daniel, Bruns, Gorden, Vogt. All Ayes. Nays-None. MC. Garret Ortner was awarded the contract.

Motion by Daniel to approve Resolution 2024-25: Resolution To Appoint A Permanent Public Works Director and seconded by Bruns. Ayes: Wilson, Daniel, Bruns, Gorden. Nays: Vogt. 4 Ayes. Nays: 1. MC. Zach Janssen was appointed the permanent Public Works Director for the City of Lake City, Iowa.

Motion by Gorden to approve Resolution 2024-26: Resolution To Approve And Adopt The Proposed Property Tax Levy And Set A Public Hearing For Budget Adoption and seconded by Bruns. Roll Call Vote. Ayes: Wilson, Daniel, Bruns, Gorden, Vogt. All Ayes. Nays-None. MC.

At 7:12pm Gorden motioned to Approve Going into Closed Session Pursuant to Iowa Code 21.5 “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Seconded by Bruns. Roll Call Vote. Ayes: Wilson, Daniel, Bruns, Gorden, Vogt. All Ayes. Nays-None. MC.

At 7:23pm Daniel motioned to return to open session and this was seconded by Gorden. Roll Call Vote. Ayes: Wilson, Daniel, Bruns, Gorden, Vogt. All Ayes. Nays-None. MC.

Motion by Gorden and seconded by Wilson to accept the Winter resignation letter of her position as the Community Building Manager. All Ayes. Nays-None. MC.

Council directed CA Matthews to send the CBM job description to each member of Council and to add a discussion on CBM wages to the agenda for the following meeting.

**City Administrator Discussion/Action Items:**

CA Matthews reminded everyone that on Monday April 15, 2024 there will be a public hearing at 6pm on the proposed FY24/25 Budget. He also shared the city has a Catalyst Grant workshop scheduled for 6pm-7:30pm July 24, 2024 at the Community Building. Representatives from the Iowa Economic Development Authority will be there to explain the grant. CA Matthews indicated that he, Chief of Police Schaffer, and representatives from the Betterment would identify buildings in town that are likely candidates for the Catalyst Grant and send each property owner a letter inviting them to attend the workshop.

**Mayor Discussion/Action Items:** Councilperson Gorden indicated there was a need to contact the Melodys about fixing, securing, or replacing their windows on their property on the Town Square because there is a safety concern.

Before adjourning a representative from the VFW addressed Council and indicated there were two military organizations in town and explained as two different organizations that only the VFW speaks for the VFW.

**Adjourn:** With no further business, Bruns motioned to adjourn the meeting. Seconded by Daniel. All Ayes. Nays-None. MC. The meeting adjourned at 7:39pm. The next scheduled regular meeting of Council will be Monday April 15, 2024 at 6pm.

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Mike Schleisman, Mayor

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Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	202.41
ACCO UNLIMITED CORP	LIQUID CHLORINATION	511.8
ADVANCED COMMUNICATION SERVICE	TECH SERVICES-POLICE	1,677.62
AMAZON CAPITAL SERVICES, INC.	LIBRARY MATERIALS	270.35
ARAMARK	C.B. RUGS	70.2
CARROLL TIMES HERALD	1 YR SUBSCRIPTION	84
CENGAGE LEARNING - GALE	LIBRARY MATERIALS	159.15
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	49.14
CITY OF LAKE CITY	PETTY CASH	46.25
COLUMN SOFTWARE PBC	LEGALS	287.59
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	13,639.47
DANNETTE ELLIS	CLEANING SERVICES	990
EMC NATIONAL LIFE COMPANY	LIFE INSURANCE	85.25
ENVIRONMENTAL SYSTEMS RESEARCH	ARCGIS LICENSE	550
HILDRETH COMPANY, INC.	DOBSON WATER LINE	9,990.00
KENDALL & TAMI HOLM	YARD WASTE	600
IAMU	WATER MEMBER DUES 24-25	837
IA MUNICIPAL FINANCE OFFI	CONFERENCE	225
MICHELLE JOHNSON	CLEANING SERVICES	65
LAUVER LAW	ADMIN LEGAL FEES	875
M&S DAISY HAULING	GARBAGE	10,948.00
MOHR SAND & GRAVEL - CONCRETE	CONCRETE	1,554.00
MUNICIPAL SUPPLY	WATER SUPPLIES	2,429.74
SECURE SHRED SOLUTIONS LLC	QUARTERLY SHREDDING	44
SNYDER & ASSOCIATES	PICKLEBALL COURT PROF. SVCS	5,270.00
U.S. POSTAL SERVICE	POSTAGE	276.55
VISA	MONTHLY CHARGES	680.82
WELLMARK	HEALTH INSURANCE	20,469.56
Accounts Payable Total		72,887.90
Invoices: Paid		21,056.36
Invoices: Scheduled		51,831.54
Payroll Checks		
***** REPORT TOTAL *****		72,887.90